



SPARTA HIGH SCHOOL  
NEW CLUB/ACTIVITY PROPOSAL FORM

Date: \_\_\_\_\_

Coordinator Name: \_\_\_\_\_

Student ID #: (if applicable) \_\_\_\_\_

New Club Name: \_\_\_\_\_

Advisor: \_\_\_\_\_

Initial: \_\_\_\_\_

Description/Purpose of New Club:

Projected Number of Student Participants: (minimum of 20 required) \_\_\_\_\_  
(Please attach a roster of interested students.)

Frequency of Meetings: weekly monthly other: \_\_\_\_\_

Meeting Time: lunch periods directly after school evenings Place: \_\_\_\_\_

Description of the activities that student leaders will conduct?

Describe lessons, experiences or benefits this club/activity will offer students:

Governing Board

Student ID#

President: \_\_\_\_\_

\_\_\_\_\_

Vice President: \_\_\_\_\_

\_\_\_\_\_

Secretary: \_\_\_\_\_

\_\_\_\_\_

Treasurer: \_\_\_\_\_

\_\_\_\_\_

Describe how student leaders will be chosen and organizational decisions made:

Will the club incur any costs? Yes No If yes, please estimate costs: \_\_\_\_\_

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Describe costs involved and how the money will be used:

Will there be membership dues?    Yes    No    If yes, how much? \_\_\_\_\_

Qualifications for Student Participation:    interest/availability    must qualify

Explain rationale for qualifications:

Will the club participate in fundraising activities?    Yes    No

Will this club/activity travel to other schools/locations for competitions, exhibitions, or field trips?    Yes    No

If yes, please describe:

Please explain you think there is an interest in this club/activity?

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Approved    Denied    Director/Administrator: \_\_\_\_\_    Date: \_\_\_\_\_

Approved    Denied    Principal: \_\_\_\_\_    Date: \_\_\_\_\_

Approved    Denied    BOE: \_\_\_\_\_    Date: \_\_\_\_\_